Day1: (2079-06-20, Monday)

The formal program started at 7:00 Am and continued till 7:03 AM, chaired by the Principal of the College, Mr. Sandeep Shrestha. During the inauguration session Prof. Dr. Dhruba Kumar Gautam, Chief Guest at the inauguration session also delivered sessions on topics entitled "Introduction to Proposal" and "Topic Identification for Research" respectively starting from 8:55 AM- 10:30 AM following the breakfast by 8:30-8:55 AM. The third and fourth session on the topics "Component of Proposal" and "Types of Proposal" was covered by Asst. Prof. Dhan Raj Chalise starting from 10:30 Am until 1:30 PM
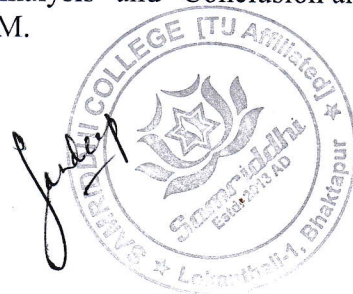
Day 2: (2079-6-21, Tuesday)

The session started at 7:00 AM, and Prof. Dr. Mahananda Chalise covered two sessions entitled "Objectives, Statement of Problem", and "Theoretical and Conceptual Framework" until 10:oo AM. The next session started after the launch break started at 10:30 Am and continued till 1:30 PM, sessions (third and fourth) were covered by Asst. Prof. Dhan Raj Chalise on the topics entitled "Research Ethics" and "Component of Research Design". The session ended with refreshing tea until 2:00 PM.

Day 3: (2079-6-22, Wednesday)

As of regular scheduling, the first and second sessions of the day started at 7:00 AM and continued till 10:00 AM. Topics of the session were "Workshop on Data Presentation" and "Workshop on data analysis" by Dr. Kishor Hakuduwal. The third and the fourth session were covered by the Prof. Dr. Arhan Sthapit starting from 10:30 and continued until 1:30 Pm following the Lunch break, and topics of the sessions were "Literature Search" and "Literature Review"

Day 4: (2079-6-23, Thursday)

On the day, the first and second sessions starting from 7:30 Am until 10:30 Am were covered by Mr. Prem Raj Adhikari on the topics "Citation and Referencing". Since the topic was much of practical and interactive two sessions were deployed for the same. Similarly, Dr. Balram Duwal covered the third and the Fourth sessions on the topics "Data Analysis" and "Conclusion and Implication" respectively until 1:30 PM starting from 10:30 AM.

Day 5. (2079-6-24, Thursday)

The day was the last day of the Proposal Writing training series. On the day, Assoc. Prof. Dr. Arun Kumar Timalsina covered two sessions on the topic "ICT Project Proposal Writing" starting from 7:00 Am and continuing until 10:30 AM. Similarly, two other sessions starting at 10:30 Am were covered by Prof. Dr. Subarna Shakya on the topic "Emerging Issues in ICT Research" until 1:30 PM.

A short closing ceremony was held on the fifth day in the presence of academicians and eminent personalities of the college. During the closing session, two of the participants reviewed the session and delivered feedback. The Chair of the program, Mr. Sandeep Shrestha delivered the vote of thanks to all contributors in different roles and had an appreciative closing remark acknowledging the support of the University Grants Commission-Nepal.